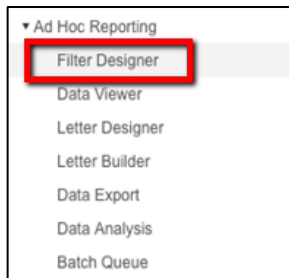


Creating an Ad Hoc Query for ELLs to Include W-APT and WIDA ACCESS 2.0 Data All Domains Elementary Schools

1. Log in to Infinite Campus. (campus.ccsd.net)
2. Ensure that the correct year and school is selected in the top navigation bar.

Year 16-17 School Adams, Kirk ES

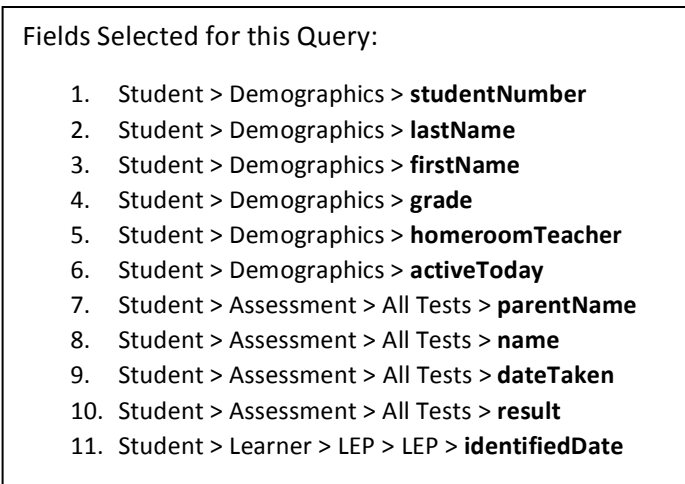
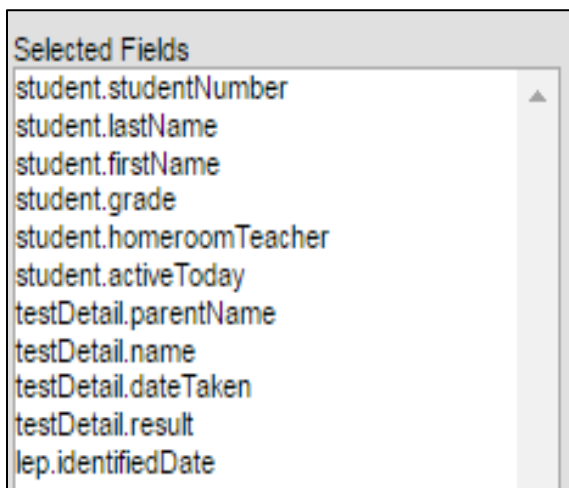
3. Navigate to Ad Hoc Reporting > Filter Designer.



4. Select “Query Wizard” and “Student”, then click the “Create” button.

5. Name the query.

6. Select the fields listed below. (Hint: You can use the search feature to quickly locate a field using the highlighted words below ie. **studentnumber**.)
 - Items 1 – 6 are located within the Demographics section as shown below.
 - Items 7 – 10 are located within the All Tests section within the Assessment section as shown below.
 - Item 11 is located within the LEP section within the LEP section within the Learner section as shown below.



7. Click “Save”. Click “Next”.

8. Set the parameters below on the query.

- student.activeToday “=TRUE” (only students currently enrolled)
- testDetail.parentName “CONTAINS, WIDA” (only the WIDA/W-APT assessments)
- testDetail.dateTaken “>=, 03/01/2016” (limits to the most recent scores)

ID	Field	Operator	Value
1	student.studentNumber		
2	student.lastName		
3	student.firstName		
4	student.grade		
5	student.homeromTeacher		
6	student.activeToday	=	TRUE
7	testDetail.parentName	CONTAINS	WIDA
8	testDetail.name		
9	testDetail.dateTaken	>=	03/01/2016
10	testDetail.result		

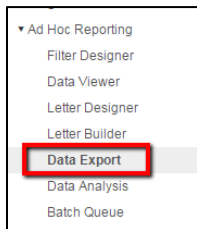
Optional:
Select Contains in the second (operator) column and enter a teacher's name in the third (value) column. This will yield only that teacher's students.

Domains:
Composite – Overall
Comprehension
Listening
Literacy
Oral
Reading
Speaking
Writing

(Narrowing done to a specific domain can be accomplished using 'testDetail.name')

9. Click “Save”.

10. To export the data, navigate to Ad Hoc Reporting > Data Export.



11. Select the filter from the list on the left. Select the export options on the right (see image below).

A screenshot of a window titled 'WIDA Data'. It shows export configuration options. Under 'Pick an Export Format', 'Delimited values (CSV)' is selected. The 'Delimiter' is set to 'Comma'. 'Include column display header' is checked. 'Double quote data' is set to 'Only when it contains the delimiter'. The 'Data source' is 'Data Warehouse 09/09/2015 09:09:00 -0700'. An 'Export' button is at the bottom.

12. Click the “Export” button. A separate window is required to open (enable pop-ups). Save the file.

13. The created file contains active students with 2015-2016 WIDA ACCESS 2.0 scores and students that have taken the W-APT after 3/1/2016. There is one row for each domain score (multiple rows of the same student for each domain taken).

14. Perform desired analysis.